

Chemistry Department Policy for After Hours Lab Access

Adopted 2/12/99

Students participating in research will be provided with necessary keys to research laboratories. However, students must follow the following safety guidelines. Failure to abide by this policy will result in loss of key privileges.

1. Never work alone. You must have a buddy with you in the same room at all times.
2. Always wear goggles. Appropriate eye protection must be worn at all times.
3. Dress appropriately. Tie back long hair, wear closed toe shoes and lab coat.
4. Know the location of the fire extinguisher, fire blanket, eyewash fountain, phone, and safety shower for your lab. Know how to use each.
5. Access to a phone. Students in the laboratory after hours must have access to a phone. In case of emergency contact campus security (x4200).
6. Keep corridor doors closed for security after hours.
7. Keep interior doors open to provide access to a phone and to first aid equipment.
8. Emergency contact information is posted on the exterior door of any lab students have access to.
9. Keys are your responsibility; do not loan or duplicate your keys.
10. Smoking, eating, or drinking in the lab or experimental work area are forbidden.
11. Unauthorized experiments are forbidden.

Signature

Date